

Please
Do Not
Staple

TSC
58-05

KANSAS SECRETARY OF STATE
Trademark or Service Mark Cancellation
Instructions

Memorial Hall, 1st Floor
120 S.W. 10th Avenue
Topeka, KS 66612-1594

(785) 296-4564
kssos@sos.ks.gov
www.sos.ks.gov

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Stay up-to-date on your trademark or service mark status, expiration date, and contact address at **www.sos.ks.gov**.

General Information

<input type="checkbox"/> Cancellation of trademark or service mark	Any current applicant/owner of the mark may voluntarily request for cancellation of the mark. A cancellation must be filed preceding the expiration date with the secretary of state's office.
<input type="checkbox"/> Effect of cancellation	When a cancellation is properly filed, the secretary of state shall issue a certified copy of cancellation of the mark.
<input type="checkbox"/> Filing fee	The filing fee for a cancellation is \$15 .
<input type="checkbox"/> Payment	<p>Please submit payment by check, money order, or credit card. Checks and money orders need to be made payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. Please do not send cash.</p> <p>NOTICE: There is a \$25 service fee for all checks returned by your financial institution.</p> <p>Visa, MasterCard, Discover, and American Express are accepted. To use a credit card, please provide the following information:</p> <p>Credit card number _____</p> <p>Billing zip code _____ Expiration date _____</p>
<input type="checkbox"/> Submission	Submit your cancellation application and filing fee by mail to the Kansas secretary of state's office. After successful processing, we will return a certified copy of cancellation to the current applicant/owner or, upon request, to the submitter.

Instructions for Cancellation

(Note: Information can be found on the original application.)

<input type="checkbox"/> 1. Trademark or service mark ID number	This ID number and mark name can be found on your original application. You may visit www.sos.ks.gov and conduct a trademark/service mark search in our database to obtain this information.
<input type="checkbox"/> 2. Trademark or service mark name	
<input type="checkbox"/> 3. Name of current applicant/owner	Only the current applicant/owner of record may file a cancellation.
<input type="checkbox"/> 4. Business address of current applicant/owner	If the current applicant/owner address has changed, list the new address.
<input type="checkbox"/> 5. Reason for cancellation	List the reason for cancellation of trademark or service mark.
<input type="checkbox"/> 6. Signature	The current applicant/owner named must sign the application. If the current owner is a business entity, it must be signed by an authorized person. Before signing, carefully review the application.

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THIS SPACE FOR OFFICE USE ONLY.

1. Trademark or service mark ID number

2. Trademark or service mark name

3. Name of current applicant/owner

4. Business address of current applicant/owner

Address will be used to send official mail from the Kansas Secretary of State's Office.

Do not leave blank.

Address			
City	State	Zip	Country
<input type="checkbox"/> Check this box if this is a new address. Our records will be updated only if this box is checked.			

5. I cancel said trademark or service mark for the following reason:

6. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct, and that I have remitted the required fee.

Signature of Current Applicant / Owner

X

Name of Current Applicant / Owner (printed or typed)