

BARB DOMINGUEZ

Legal Publications Division – Administrative Regulations and Session Laws Director Hired May 1981 by Secretary of State Jack Brier

- Assistant to the Uniform Commercial Code (UCC) Deputy Assistant Secretary of State (1984-1991), which duties include:
 - Supervising UCC employees, determining staffing and training requirements, formulating and documenting policy and procedures, preparing financial reports, and coordinating quality control
- Director of *Kansas Administrative Regulations* (1991 to present), which duties include:
 - Planning, coordinating, managing all aspects of filing and publication of *Kansas Administrative Regulations* (K.A.R.); working with state agencies, boards and commissions; educating legal staff and agency heads on the rules and regulations filing act requirements; working closely with legislative and governmental entities; filing notices of public hearing on proposed administrative regulations; managing publication of the K.A.R. volumes and supplements; serving as Secretary to the State Rules and Regulations Board; monitoring current legislation relating to the secretary of state's role in the filing and publication of rules and regulations, as well as laws and executive reorganization orders
- Director of *Session Laws of Kansas* (1994 to present), which duties include:
 - Planning, coordinating, and managing all aspects of filing and publication of *Session Laws of Kansas* (Session Laws); working with the Secretary of the Senate, the Chief Clerk of the House, the Governor's Office, and the Revisor of Statutes; reading each bill passed by the legislature, compiling and editing the new laws; creating the index for the Session Laws; ensuring that all pertinent Executive Reorganization Orders, Messages from the Governor, Concurrent Resolutions, etc. are filed with the Office of the Secretary of State and published in the Session Laws
- Shared expertise as seminar panelist for Government and Administrative Law Continuing Legal Education
- Drafted, revised and testified before legislative committees regarding the Rules and Regulations Filing (RRF) Act
- Advised the Judicial Council Advisory Committee tasked with reviewing the RRF Act and the Administrative Procedures Act
- Designed and improved the online K.A.R. and Session Laws
- Member and secretary of the Business Reporting Accounting Information Network (BRAIN) steering committee
- Member of the Agency Training Team, assisting with orientation of new employees, personal and professional development presentations, and team building programs
- Served on the Fundraising/Charitable Giving Committee
- Served as United Way Agency Coordinator and Liaison Ambassador (2000-2006)
- Recipient of the 2013 YWCA Woman of Excellence Award